



GOOD NEWS... BADGE NEWS

Dec 2021 - Feb 2022
Volume 24, Issue 1

New Escorting Procedures

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Effective December 1, 2021, DTW will no longer utilize non-photo badges. This includes visitor badges, non-photo contractor badges and one-day temporary passes. Vehicle temporary passes will continue to be utilized.

Authorized Signers were required to complete an instructor-led training session to prepare them for the procedural change and are responsible for making sure all employees with escort authority are aware of the change in the escort procedure.

The verification process for visitors is still a requirement and those with escort authority are required to adhere to the following procedures:

- You must verify that the individual(s) you are escorting have proper government photo identification (exception: children under 16 years of age).
- You must also contact the Airport Response Center (ARC) at (734) 942-5304 to conduct a name verification providing the name on the government photo ID each time an escort is performed.
- The individual(s) you are escorting must have an operational need to be escorted.

The recommended escorting ratios are 3:1 (three individuals per escort) and 2:1 (two vehicles per vehicle escort). Escorting smaller groups makes it easier to maintain verbal and visual control of the individuals, their tools and equipment.

Non-Photo Badge Return Process

All non-photo badges are due by Tuesday, March 1, 2022 or fees may be assessed for any unaccounted for badges. You can walk in and drop the badges off to the Credentials staff or you can bring them with you if you have an appointment prior to the March 1st deadline.

Escorting and COVID-19 Safety Protocols

As an escort, we ask that you adhere to the following COVID-19 Safety Protocols:

- Remain six feet apart.
- Wear a mask at all times.
- If you are challenged, be prepared to briefly remove your mask for identification purposes and be prepared to hold up your badge so the challenger can verify that you have the escort designation.

Security Office
Phone (734) 942-3606
Fax (734) 942-3814
Security@wcaa.us

31399 East Service Dr.
Bldg. 610
Detroit, MI 48242

Office Hours:
Monday – Friday
8:30am – 4:00pm
Wednesday open at 7am
(Closed 12pm – 12:30pm daily)

Closed on Holidays:
Dec 24 & 25 – Christmas
Dec 31 & Jan 3 – New Years
Jan 17 – Martin Luther King
Jr. Day

Airport Response Center
(ARC) available 24/7
(734) 942-5304/5

All DTW Security forms,
rules and procedures are
available at:
www.MetroAirport.com

Federal Mask Mandate Extended



MASKS REQUIRED

On June 22, 2021, Michigan lifted the statewide requirement to wear a face mask in most settings. However, local health departments, establishments, sports organizers, and school districts may have additional rules that must be followed.

On August 20, 2021, due to the ongoing COVID-19 pandemic and to reduce the spread of the virus, the Transportation Security Administration (TSA) issued an update to the Security Directive for mandating wearing a mask indoors on Airport property. The updated Security Directive has extended the face mask requirement at public transportation hubs until **January 18, 2022**. An extension to the mask mandate may be forthcoming.

Additional guidance on the use of masks to slow the spread of COVID-19 is available at:

[Face Coverings Guidance for non-healthcare workers Final 685949 7.pdf \(michigan.gov\)](#)

GOOD NEWS...BADGE NEWS CONT'D

Stay Alert!

if you **SEE** something **SAY** something™

REPORT SUSPICIOUS ACTIVITY to local authorities.

We often go through our days with a routine. Whether it's driving to work, running errands, or calling loved ones. It's not difficult to become distracted with these daily, repetitious behaviors. But as you go through your day, if you **see something** that doesn't seem quite right, **say something!** Fighting terrorism is a community effort and we must count on each other by staying alert and reporting suspicious activity to the Airport Response Center (ARC). By doing so, you can help protect one of the nation's largest airports. Even if you think that your observation is not important, it could be a piece of a much larger puzzle. Play an active role and remember -

"If You See Something, Say Something!"

Dial 911 or
Call the Airport Response Center @
734-942-5212



Screening

All individuals, their belongings and vehicle are subject to search upon entering Airport property. Even though you may possess a license to carry a concealed firearm, you must remember that it is strictly prohibited on Airport property. A list of prohibited items can be found on TSA's website, www.tsa.gov.



STOP-CHALLENGE-CALL



We need everyone's support to ensure the safety and security of the Airport, its traveling public and employees. DTW and the Transportation Security Administration (TSA) have teamed up to implement the DTW/TSA Challenge Initiative:

STOP-CHALLENGE-CALL.

Challenging is every badge holder's responsibility. One way we can do our part is to be aware of our surroundings and:

- ✈ **STOP** anyone without a **visible** DTW photo ID badge, even if they have previously been in the area.
- ✈ **CHALLENGE** the individual to produce their DTW photo ID badge. Please remember to remain six feet apart. The challenged individual should hold the badge close enough for you to review their photo and information.
- ✈ **CALL** the Airport Response Center (ARC) immediately at (734) 942-5304, if the individual does not produce a DTW photo ID badge, or if the challenged individual presents a non-photo visitor or contractor badge, which requires the escort of someone with a DTW photo ID with the Escort Authority icon.

Challenging can seem intimidating, but you have support! You are not expected, or authorized to, physically restrain an uncooperative person. Instead, keep the individual under observation until the Airport Police arrive.

Thank you for accepting the challenge and doing your part to keep our Airport safe!

Winter Weather Reminders

Winter is a rather long and tricky season here in the 'mitten'. Whether you are driving on the ramp, working outside, or just commuting to work, it's always good to know the conditions and to be prepared for the challenges that a Michigan winter can bring.



As temperatures drop, staying warm and safe are essential. It's important to remember that, while we layer up with clothing and jackets, our ID badges must still be displayed on the outermost garment, above the waist. Be observant and remind coworkers and challenge anyone not displaying their ID Badge.

We must also be particularly mindful of snowy and icy conditions. Always proceed with caution when accessing vehicle checkpoints and gates and make sure the gate is closed before leaving the area. Stay safe by allowing for extra stopping distance and travel at appropriate speeds for the conditions you experience. If you are removing snow, prevent piling snow around AOA gates and fences as well as the doors at the terminals.

Did You Know?



Did you know that appointments are now required for most badging-related functions? Walk-ins are still accepted for badge separation drop off, badge reprints (damaged or inoperable badges), adding a Customs seal or Escort Authority and AOA Vehicle Permit pick up. Use the following link to schedule your appointment:

<https://dtwcredentialsappointments.as.me/schedule.php>.

Still have questions? Contact us by phone at (734) 942-3606 or by email at Security@wcaa.us.