

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**September 18, 2014**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:08 p.m. at the Sheraton Detroit Metro Airport Hotel, 8000 Merriman Road, Romulus, MI:

Present:

Alfred Glancy, Chairperson  
Mike Jackson, Vice Chairperson  
Mary Zuckerman, Secretary  
Suzanne Hall  
Samuel Nouhan  
Reginald Turner

Excused: Kevin McNamara

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Motion by Mary Zuckerman to approve the Consent Agenda; Supported by Reginald Turner

Ayes: Glancy, Hall, Jackson, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from August 21, 2014 Board Meeting

B. Approval of Minutes from August 21, 2014 Closed Session

C. Approval of Minutes from August 28, 2014 Board Study Session

D. Resolution No. 14-108 approving Contract No. 1400331 with the Federal Aviation Administration (Runway Status Lights)

E. Resolution No. 14-109 approving Contract No. 1400359 with Lyden Oil Company (Bulk Oil, Lubricants, and Miscellaneous Supplies)

F. Resolution No. 14-110 approving Contract No. 1400318 with Anderson & Krieger LLP and Contract No. 1400319 with Kaplan Kirsch & Rockwell LLP (Outside Legal Services)

- G. Resolution No. 14-111 approving Contract No. 1400279 with Foley & Lardner, LLP; Contract No. 1400280 with Miller, Canfield, Paddock and Stone, PLC; Contract No. 1400281 with Zausmer, Kaufman, August & Caldwell, PC and Control No. 1400282 with Plunkett Cooney, PC (General Legal Services)

**III. Report from Chief Financial Officer (CFO), Terry Teifer**

**IV. New Business – Action Items**

- A. Resolution No. 14-112 approving the Wayne County Airport Authority's Fiscal Year 2015 Recommended Budget

Motion by Suzanne Hall; Supported by Mary Zuckerman  
Ayes: Glancy, Hall, Jackson, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- B. Resolution No. 14-113 approving the new Wayne County Airport Authority Procurement and Contracting Ordinance

Motion by Reginald Turner; Supported by Mike Jackson  
Ayes: Glancy, Hall, Jackson, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- C. Resolution No. 14-114 approving Contract Nos. 1400298 – 1400301 with the County of Wayne (FY 2015 Wayne County Charges)

Motion by Samuel Nouhan; Supported by Mary Zuckerman  
Ayes: Glancy, Hall, Jackson, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- D. Resolution No. 14-115 approving Contract No. 1300001 (Amendment 4) with Ajax Paving Industries, Inc. (Reconstruction of Southern Portion of Runway 4R/22L and Associated Taxiways)

Motion by Suzanne Hall; Supported by Samuel Nouhan  
Ayes: Glancy, Hall, Jackson, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- E. Resolution No. 14-116 approving Contract No. 1400344 with the Detroit Metro Police Officers Association/Police Officers Association of Michigan (POAM) (Airport Authority Collective Bargaining Agreement)

Motion by Suzanne Hall; Supported by Mary Zuckerman  
Ayes: Glancy, Hall, Jackson, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- F. Resolution No. 14-117 designating each of the Chief Executive Officer and the Chief Financial Officer of the Wayne County Airport Authority as a “Designated Official Representative” of the Wayne County Airport Authority for purposes of accepting Federal Aviation Administration Grant Offers for design and construction services related to capital airfield improvement projects, and safety and sustainability projects at Detroit Metropolitan Airport and Willow Run Airport, and delegates authority to each of the Chief Executive Officer and the Chief Financial Officer to accept Federal Aviation Administration Grant Offers for such projects.

Motion by Suzanne Hall; Supported by Mary Zuckerman  
Ayes: Glancy, Hall, Jackson, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

## **V. Information Items**

- A. Administration Building Update, Tom McCarthy, Vice President of Capital Projects
- B. Report from Chief Executive Officer (CEO)
  - 1. FY 2015 CEO Goals Discussion
  - 2. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J
  - 3. Board Member Recognition for Alfred Glancy, Samuel Nouhan and Mary Zuckerman whose terms expire October 1, 2014

## **VI. Public Comment**

Alfred Glancy opened the floor for Public Comment at 3:24 p.m. No comments received.

**VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Thursday, October 23, 2014 at 2:00 p.m. Location to be determined.**

**VIII. Adjourn**

Motion to adjourn by Suzanne Hall; Supported by Mike Jackson

Motion unanimously approved.

Meeting was adjourned at 3:24 p.m.

## ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: September 18, 2014 at 2:00 p.m.

Place of Meeting: Sheraton Detroit Metro Airport Hotel, 8000 Merriman Road, Romulus, MI

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
JEFF SMITH	CHICAGO	WOOLPERT.	SR. PM	317-439-1632
MICHAEL CONWAY	DTW	WCAA	DIR. PUB. AFFAIRS	734 942-3558
Abeen Khalil	C+S Engines	C+S Engines	BD Manager	734-622-8196
Dana Dube	Delta DTW	Delta	Director	734-247-2271
JOE NARBONE	WCAA	WCAA	Developer	734-542-5367
Arun Gulati	WCAA	WCAA	VP - TS	734-247-7379
Donis Baran	VPS	VPS.	<sup>Senior</sup> SNR. Bus. Dev.	248-884-9322
Bill Best	DWC	DWC	GM	734-752-9838
Joseph [unclear]	WCAA	WCAA	Asst. Dir.	942-127

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Tom McCarthy	LC SMITH	WCAA	VICE PRES	247 4923
Kevin Chit	LC Smith	WCAA	Asst. Gen. Counsel	247-7330
M. DEBEAU	"	"	SUP-P.S.	942-3609
Gale LaRoche	WCAA	WCAA	VP HR	7349423728
MATT UREST	WCAA	WCAA	Public Affairs	247 7052
Bryan Wagner	WCAA	WCAA	Environmental	247 3686
Angelica Fran	WCAA	WCAA	Main	
Brian Lassalle	"	"	Pub. Affairs	247-7274
Scott Roberts	WCAA	WCAA		
W Smith	WCAA	WCAA	Public Aff	772333

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Andrea Valentini	LC Smith-mezz	WCAA	Legal Assistant	734-247-7105
Kristy Exner	LC Smith-mezz	WCAA	Authority Governance Mgr	734-247-2223
Emily Newberger	LC Smith-mezz	WCAA	Sr VP + General Counsel	734-942-3825
WAYNE SIELOFF	LC SMITH - MEZZ	WCAA	VP. PLANNING	734.247.7371
MARC KEMPER	LC SMITH - MEZZ	WCAA	SUP FACILITIES DEV	734.247.7327
Kristen Deuben	LC Smith-mezz	WCAA	Controller	734-955-8771
Ron EVANS	LC Smith - Lobby	WCAA	PROCUREMENT DIRECTOR	734.955.3885
MATT MCGOWAN	" "	WCAA.		
Sean Brosna				
PETER GARGIULO	" "	WCAA	DIRECTOR	734-955-5705

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John Philbrook		WCAA	Power Plant Executive	734 247-7146
Shannon Ozga		WCAA	Asst Gen. Counsel	734 742-1519
Sherita Callaway	WCAA	WCAA	Proc Deputy Dir	734 247-7283
Jimmy Masons	DL	DL	GM	404 7154474
Orian Sadek	WCAA	WCAA	Asst. Gen. Counsel	2-3557
Istakar Behman	WCAA	WCAA	VP - Asst	7-7385
Phil Ager	<del>URS</del> Southfield	URS	Sr BD Mgr. Aviation	813-380-6610