

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
July 24, 2014

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport:

Present:

Alfred Glancy, Chairperson

Mike Jackson, Vice Chairperson

Suzanne Hall

Kevin McNamara

Samuel Nouhan (arrived at 2:17 p.m.)

Excused: Reginald Turner, Mary Zuckerman

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Motion by Suzanne Hall to approve the Consent Agenda; Supported by Kevin McNamara

Ayes: Glancy, Hall, Jackson, McNamara

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from July 9, 2014 Board Meeting

B. Resolution No. 14-85 approving Contract No. 1400229 with Southeastern Equipment Inc. (OEM Vac-All Parts and Repair Services)

C. Resolution No. 14-86 approving Contract No. 1400244 with Aviation Innovation, LLC (Irregular Operations Regional Contingency Response Plan Authority)

D. Resolution No. 14-87 approving Contract No. 1400155 (Amendment 1) with Avis Budgt Car Rental, LLC (Amendment to Rent-A-Car Concession and Lease Agreement)

E. Resolution No. 14-88 approving Contract No. 1400232 with Air Canada, Contract No. 1400233 with Jazz Aviation LP, and Contract No. 1400234 (Non-Signatory Operating Agreements)

- F. Resolution No. 14-89 approving Contract No. 1400219 with Yankee Air Force, Incorporated d/b/a Yankee Air Museum (Rental of Tents, Tables and Chairs for Air Show)
- G. Resolution No. 14-90 approving Contract No. 1400218 with Sterling Services Food Service Solutions, LLC (Food and Beverage Services for Air Show)

III. Report from Chief Financial Officer (CFO), Terry Teifer

IV. New Business – Action Items

- A. Resolution No. 14-91 approving Contract No. 1400225 with RS&H Michigan, Inc. (Reconstruction of 4L/22R and Associated Taxiways)

Motion by Mike Jackson; Supported by Suzanne Hall
Ayes: Glancy, Hall, Jackson, McNamara
Nays: None
Abstained: None
Motion approved.

- B. Resolution No. 14-92 approving Contract No. S12-157A (Amendment 3) with Roncelli, Inc. (Amendment to Scope of Work for Building 610 Site – Public Safety Facility)

Motion by Suzanne Hall; Supported by Mike Jackson
Ayes: Glancy, Hall, Jackson, McNamara
Nays: None
Abstained: None
Motion approved.

- C. Resolution No. 14-93 adopting Board Meeting Schedule for 2015 calendar year, going forward.

Motion by Suzanne Hall; Supported by Alfred Glancy
Ayes: Glancy, Hall, Jackson, McNamara
Nays: None
Abstained: None
Motion approved.

V. Information Items

- A. Ethics Committee Report – July 9, 2014 Ethics Committee Meeting, Al Glancy, Ethics Committee Chairperson

Motion by Suzanne Hall to approve Ethics Report; Supported by Kevin McNamara
Ayes: Glancy, Hall, Jackson, McNamara
Nays: None
Abstained: None
Motion approved.

- B. Audit Committee Report – July 10, 2014 Audit Committee Meeting, Kevin McNamara, Audit Committee Chairperson

(Board Member Samuel Nouhan arrived.)

Motion by Suzanne Hall to approve Audit Report; Supported by Kevin McNamara
Ayes: Glancy, Hall, Jackson, McNamara
Nays: None
Abstained: None
Motion approved.

- C. VantagePort Presentation – Joe Nardone, Director of Business Development and Real Estate and Sabrina Keeley, Business Leaders of Michigan

- D. FY 2015 O & M Budget Discussion, Terry Teifer, CFO

- E. Report from Chief Executive Officer (CEO), Thomas Naughton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J

VI. Public Comment

Alfred Glancy opened the floor for Public Comment at 4:35 p.m. No comments received.

- VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Thursday, August 21, 2014 at 2:00 p.m. at the Sheraton Detroit Metro Airport Hotel, 8000 Merriman Road, Romulus, MI.**

VIII. Adjourn

Motion to adjourn by Suzanne Hall; Supported by Mike Jackson
Motion unanimously approved.
Meeting was adjourned at 4:35 p.m.

ATTENDANCE RECORD

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Place of Meeting: Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Shannon Dzyga	wcaa	wcaa	Asst. Gen. Counsel	734 942-1519
SCOTT ROBERTS	WCAA	WCAA		734 942 3773
McDEREAU	WCAA	WCAA	SVP_P.S.	734 942 3608
M. BASRAF	WCAA	WCAA	Controller	734-247-6775
B. Best	DNC	DNC	GM	734-742-9896
Phil Agee	Southfield, MI	URS	Sr. BD Mgr. - Aviation	813-380-6618
T. Lasswell	WCAA	WCAA	Dept. Mgr.	734 6477159
Ron Engel	2605 Red Lansing Rd Lansing, MI	Mead + Hunt	VP	517-321-8334 734
Paul Karas	300 W. Adams Chicago IL 60606	RSTH	VP	312-493-3047
Craig Caras	WCAA	WCAA	Fin Chief	734-942-3602

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Michael Conway	5 MICH MEZZ	WCAA	PUBLIC AFFAIRS	734 942 3558
Gale La Roche	WCAA	WCAA	VP HR	7349423728
Bob Koller	38777 Six Mile Rd Suite 202 Livonia, MI	CBS	Dept Manager	734-953-2571
Dianne Walker	d.c. Smith-Mey	WCAA	Director Operations	734 9423571
GREG HATCHER	WCAA	CONCESSION		734 942-3663
Wendy Sutter	WCAA	Real Estate	Mary	2477233
Buzz Thomas	28 W. Adams, 1300 Det 48226	Thomas Group/Nuance		313 334-3488
Brian Sadek	WCAA	WCAA	ASST GEN COUNSEL	2-3557
PAUL MCADAMS	300 River Place #2700 Detroit, MI 48201	UNITED HERE! LOCAL 24	REPRESENTATIVE	313-259-6781
Arun Anlati	WCAA	WCAA	VP -TS	734-247

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Andrea Valentini	LC Smith - mezz	WCAA	Legal Assistant	734-247-7105
Sherrita Calloway	LC Smith Bldg	WCAA	Procurement	734-247-7283
Vera M. Moore	✓	✓	FLA	734-247-7389
Ron EVANS	LC SMITH	WCAA	PROCUREMENT DIRECTOR	734.955.3885
Emily Newberger	LC Smith - mezz	WCAA	Sr VP + General Counsel	734-942-3825
Laurie Prema	45470 Commerce Ctr Drive Plymouth, MI	Siemens Industry, Inc	Account Executive	(734) 502-6457
Joe Cambon	WCAA	WCAA	ASG	
MARC KEMPER	WCAA	WCAA	SVP - F&D	(734) 247-7327
ROBERT GIACOPETTI	WCAA	WCAA	ANALYST	-7.3685
Sabrina Keebey	BZM	BZM	COO	313-259-5400

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Brandy Holdaway	DTW - LC Smith Detroit 48242	WCAA	FOIA Coordinator	(734) 247-7237
KRISTY ERNER	DTW - LC Smith Detroit 48242	WCAA	Authority Gov. MANAGER	(734) 247-2223
Jon HYPNAR	DTW	WCAA	COO	734 2477061
Mark Zinkivach	DTW - LC Smith Detroit 48242	WCAA	Financial Analyst	734-247-7447
WAYNE SIKLOFF	DTW	WCAA	VP. PLANNING & STRATEGY MGMT	734-247-7371
Sean Brosna-	DTW	WCAA	VP O + M	(7) 942560
Tom McLAUGHTY	DTW	WCAA	VP - CAPITAL PROJ	734 247 4923
MURRO SUUNWAN	DTW	WCAA	DIR - CAP. PROJ.	734-247-2917
Vivian Clark	DTW	WCAA	Host Gov Counsel	734-247 7330
JOE NIMMOFF	DTW	WCAA	Developer	734-942-5347

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John Raimondo	JRAIMONDO@Rancelli-INC.COM	Rancelli	President	410 217 5658
Pat Frame	Willow Run	RS&H	Sr. ENGR	734 484 0962
Erica Thiel	63101 W. Bristol, FLINT	RS&H	Sr. ENGR	810 496 6746
K. Fitzgerald	WCAAA ^{mezz} DTW	WCAAA	Dep Dir	722 76
SHARMYH ELLIOTT	SELLIOTT@SOMATENG.COM	SOMAT	V.P	313 304 1439

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