

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
February 12, 2013

- I. Wayne County Airport Authority Board Chairperson Mary Zuckerman recognized and congratulated Board Member Charlie Williams for his years of service on the Wayne County Airport Authority Board. He was unable to attend the Board meeting.

Board Chairperson Mary Zuckerman introduced New Wayne County Airport Authority Board Member Reginald M. Turner, who was appointed by Wayne County Executive, Robert A. Ficano, and sworn in by Judge Damon Keith in late January, 2013.

II. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:38 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport:

Present:

Mary Zuckerman, Chairperson
Alfred Glancy, Vice Chairperson
Suzanne Hall, Secretary
Mike Jackson
Kevin McNamara
Samuel Nouhan
Reginald Turner

Also Present: See attached sign-in sheet.

III. Consent Agenda – Items for vote as a group

Motion by Mike Jackson to approve the consent agenda; Supported by Suzanne Hall.

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from December 19, 2012 Board Meeting

B. Resolution No. 13-01 approving Contract No. S04-109A (Amendment 2) with Michigan Host, Inc. (Water Feature Starbucks – Space L-1B)

- C. Resolution No. 13-02 approving Contract No. 37-03-092 (Amendment 2) with Michigan Host, Inc. (Themed Bar Package – Spaces L-7A and 9-1)
- D. Resolution No. 13-03 approving Contract No. 02-37-080 (Amendment 2) with Michigan Host, Inc. (Chili's Too Detroit Themed Restaurant – Space L-3C)
- E. Resolution No. 13-04 approving Contract No. 02-50-030A (Amendment 4) with Michigan Host, Inc. (Woodward Avenue Food Court – Space L-5A)
- F. Resolution No. 13-05 approving Contract No. S09-295A (Amendment 1) with the County of Wayne.
- G. Resolution No. 13-06 approving Contract No. S11-037A (Amendment 1) with DiClemente Siegel Design, Inc.
- H. Resolution No. 13-07 approving Contract No. 1300006 with Horton Emergency Vehicles, Inc.
- I. Resolution No. 13-08 approving Contract No. 1300008 with Braun Northwest, Inc.
- J. Resolution No. 13-09 approving Contract No. S09-002A with Kone, Inc.
- K. Resolution No. 13-10 approving Contract No. 1300003 with the American Association of Airport Executives (AAAE).
- L. Resolution No. 13-11 approving Contract No. 1300017 with the Michigan Department of Transportation (MDOT).

IV. Report from Chief Financial Officer, Terry Teifer

V. New Business – Action Items

- A. Resolution No. 13-12 approving Contract No. 1300001 with Ajax Paving Industries, Inc.

Motion by Alfred Glancy; Supported by Kevin McNamara
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

B. Resolution No. 13-13 approving Contract No. 1300018 with Air Projects, Inc.

Motion by Kevin McNamara; Supported by Mike Jackson
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

C. Resolution No. 13-14 approving the McNamara Terminal Retail Transition Plan.

Motion by Suzanne Hall; Supported by Alfred Glancy
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

D. Resolution No. 13-15 approving the Minimum Standards for Commercial Aeronautical Services at Willow Run Airport.

Motion by Suzanne Hall; Supported by Alfred Glancy
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

E. Resolution No. 13-16, approving Contract No. 1300013 with the Law Office of Alan B. Havis, ESQ; Contract No. 1300014 with Cummings, McClorey, Davis & Acho, P.L.C.; and Contract No. 1300015 with the Law Office of Johnston, Szykiel, Hunt, Goldstein & Fitzgibbons, P.C.

Motion by Mike Jackson; Supported by Suzanne Hall
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

F. Resolution No. 13-17 approving Contract No. 1300002 with Scodeller Construction, Inc.

Motion by Kevin McNamara; Supported by Mike Jackson
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

VI. Information Items

A. Potential South Side Cargo Development Presentation, Marcus Kemper

B. Report from Chief Executive Officer (CEO), Thomas Naughton

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J
2. Small Business Enterprise (SBE) Program Participation – Monthly Report

VII. Chairperson's Comments

Board Chairperson Mary Zuckerman thanked her fellow Board members and staff for their support while she has served as Board Chairperson on the Wayne County Airport Authority Board. Her term as Board Chairperson has expired.

VIII. Election of Wayne County Airport Authority Board Officers

Kevin McNamara nominated Suzanne Hall as Chairperson of the Wayne County Airport Authority Board. There were no other nominations. Ms. Hall accepted the position of Chairperson.

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

Mike Jackson nominated Alfred Glancy as Vice Chairperson of the Wayne County Airport Authority Board. There were no other nominations. Mr. Glancy accepted the position of Vice Chairperson.

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

Suzanne Hall nominated Mike Jackson as Secretary of the Wayne County Airport Authority Board. There were no other nominations. Mr. Jackson accepted the position of Secretary.

Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

IX. Public Comment

Chairperson Zuckerman opened the floor for Public Comment at 4:15 p.m.

1. Dennis Herndon – Prospect Airport Services
2. Noel Palardy – Midfield Concessions Enterprise (MCE) and Michael Lacoste – Unite Here
3. Shannon (unknown last name) – HMS Host

X. Closed Session

In accordance with MCL 15.268(e) of the Michigan Open Meetings Act, enter into closed session to consult with its attorney regarding pending litigation, as meeting in an open meeting would have a detrimental effect on the litigation of the Authority. Roll Call vote was taken.

Motion by Kevin McNamara; Supported by Alfred Glancy
Ayes: Glancy, Hall, Jackson, McNamara, Nouhan, Turner, Zuckerman
Nays: None
Abstained: None
Motion approved.

Closed session was assembled at 4:35 p.m.

Board meeting was recalled to order at 6:06 p.m. and Roll Call was taken.

XI. Next meeting of the Wayne County Airport Authority Board is scheduled for March 12, 2013 at 2:30 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport.

XII. Adjourn

Motion to adjourn by Mike Jackson; Supported by Suzanne Hall
Motion unanimously approved.

Meeting was adjourned at 6:07 p.m.

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| NAME | M AILING ADDRESS | REPRESENTING (Company, Community, etc.) | TITLE/POSITION | PHONE NUMBER |
|-------------------|--|--|----------------|------------------------------|
| Abree Khatib | A.Khatib@csco.com | C+S Companies | BD Manager | 43 resolve |
| Shannon Orze | | WCAA | Legal | |
| JOE NARDONE | Joseph.Nardone@wcaa.us | WCAA | Director | 734 942-5367 |
| Noel Palardy | | MCE | Server | |
| Shannon ReSelle | | Union Here Local 24 / HMS Host | Perist | 313 515-4036 |
| Brianna Wahl | 3115 brianna.wahl@wcaa.com | MCE | | |
| Dorothy Hawkins | | MCE / Local 24 | Union Rep. | 313 259 8483 |
| Annellen | | Here Host | | 303-90792 |
| Dwight | Here | | | |
| Therese Arabos | 1055 Williami | Union Local 24 | COOK | 734-5- 85 3375 |

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|--------------------|-------------------------|--|-----------------------------------|--------------|
| WAYNE SIKWIK | WCAA | WCAA | VP - STRATEGIC PLANNING & DEV. | 734-247-7371 |
| MIKE LACOSTE | | UNITE HERE | | 630-625-2135 |
| William Daniels II | | MCE | BOSSER | 248-872-4824 |
| Sydney Hamiter | | MCO | CARRYOUT | 248-773-2891 |
| Don McPherson | | Panzier | GM | 734-369-2200 |
| John Dushelen | 97605 Carlisle 48174 | AMS | — | — |
| Ayana McKinney | 6752 Merriman #1 | HMS Host | FFA | 734-286-5806 |
| DINO D SCHWENY | 2141 Isabelle | MCE INC | CWK | 313-989-6928 |
| Anica Krakowicz | | HMS HOST | SORVER | |
| Carolyn Carter | | UNITE HERE/HMS HOST | HOSTESS | |

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|------------------|--|--|-------------------------|--------------|
| GREG HATCHER | WCAA | CONCESSIONS | | 734 942-3663 |
| Kelly Fitzgerald | WCAA | Infra Eng | Dep Dir | 247-7276 |
| Brian Sadek | WCAA | Legal | Asst. General Counsel | 2-3557 |
| Peter Gargiulo | " | Strategy | Director | 5-5705 |
| MATT VIRUST | WCAA | Public Affairs | Coordinator | 7-7052 |
| Diane Walker | WCAA | Airfield OPS | Director | 942 3571 |
| PAT FRAME | YIP | PS&H | SP. AVIATION ENGR | 810 496 7742 |
| Sherita Celissey | WCAA | Procurement | Deputy Director of Proc | 734-247-7900 |
| Rhonda Krateman | CONCESSIONS SIB | CONCESSIONS MICH | GM | 734-637-0689 |
| MICHAEL CUFFON | 12450 UNIVERSITY PK ANN ARBOR, MI 48106 | EMISSION | DEVELOPMENT MGR | 734.403.2000 |

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|------------------|---|--|--------------------------|--------------|
| Kristy Exner | LC Smith-mezz | WCAA | Authority Governance mgr | 734-247-2223 |
| Brandi Holdaway | LC Smith-mezz | WCAA | FOIA coordinator | 734-247-7237 |
| Andrea Valentini | LC Smith-mezz | WCAA | Legal Assistant | 734-247-7105 |
| DONALD SNIDER | P.O. BOX 38129- ^{DETROIT} MI 48238 | METRO BUSINESS ^{CONNECT} | PRES | 313-399-2683 |
| Angela Frances | wcaa | - | - | - |
| Tom McAnulty | LC SMITH MEZZ | WCAA | director | 734 247 4923 |
| Brian Lapsaline | " | " | Dep. Pres. | 734-247-7274 |
| Math Ponce | URS Southfield | URS CORP. | Project Manager | 412-607-1662 |
| MICHAEL CONWAY | SMITH-MEZZ | WCAA | PUBLIC AFFAIRS | 734942 3558 |
| Arun Gulati | WCAA | WCAA | VP - Tech. Services | 7-7379 |

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|-----------------|-----------------------------------|--|-----------------------------|--------------|
| Jon Hyman | | WCAA | COO | |
| MARCUS KEMPEE | | WCAA | SUP PLANNING & DEV | 734-247-7322 |
| Emily Newberger | LC Smith-Mezz | WCAA | SUP + General COUNSEL | 734-942-3825 |
| MAT McNamee | WCAA | — | — | — |
| Gale LaRoche | WCAA | WCAA | VP/HR | 734-942-3728 |
| Janet Baxter | WCAA | WCAA | Sec Dir | |
| Boris Anade | URS | URS Corp | AVIATION CLIENT RELATION | 703-713-6450 |
| Mary Sasra | WCAA | WCAA | Controller | 734-247-6775 |
| Phil Agee | Southfield URS , MI | URS | BD Mgr - Air | 813-380-6616 |
| Gary Tevagle | Gary E. ENGLISH | EC CON | Environ | |

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|----------------|--|--|----------------------------------|-----------------|
| Ali Dib | WCAA | WCAA | Dir. Inf & ENG | 942-3676 |
| Laurie Preu | 45470 Commerce Ctr Dr Siemens Plymouth MI | Siemens, Inc | Acct Exec | 734 502-6457 |
| Seo Bang | 7 | | | |
| Jimmy M | DL | WCAA | GM | 4047154674 |
| Karen Griffin | 300 W. ADAMS # 400 PS&H CHICAGO, IL 60606 | PS&H | Regional Service Group Leader | 312)526-5024 |
| Squir Mashin | 27010 504 St REDFORD MI | MCE | Vpres/ct | 734-673-2745 |
| Jim Cruppenink | | ENVISION | Project Mgr | 810 3484660 |
| Tina Bolin | | ENVISION | Project Coordinator | 8106102272 |
| Ron Evans | WCAA | WCAA | PROCUREMENT DIRECTOR | 5-3885 |
| Denise Keel | 568 Wall St. Atlebury St 309m | CF Mahigan | SVP | (41) 681-0310 |

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|-----------------|--|--|-------------------------|---|
| Mulhith Mahmood | | LOCAL-24 | EPC Member | 248-238-9242 |
| Carls Munnell | 1789 Goddard Lincoln Park | Local -24 | chilis Utility H.M.S | 1- 73 ³¹³ -736-0448 |
| Paul Thompson | 26530 Plymouth Rd. #141 | LOCAL 24 | UTILITY | 313 2049180 |
| Megan Norris | 150 W. Telferum Detroit | M. Hee Confed | course l | 313-963-6420 |
| Scott WITWATER | Smith Bldg | WCAA | PUBLIC AFF. MGR | 734-955-3745 |
| Chris Bryant | 858 Patricia Place dr Westland 48237 #270 | Motor City Casino Local 24 | Shop Stewart Chef | 248-722-0931 |
| Heidi G. Hughes | 300 River Pl. Detroit | UNITE HERE! LOCAL 24 | DIRECTOR | 313-259-8497 |
| LEIGH STEPHANIK | | WCAA | RISK MGT. DIRECTOR | 734 942 3749 |
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|---------------|--|--|----------------|----------------|
| Annette Bell | 27007 Florence | Burger King (Host) | Cashier | 313 918-7315 |
| Thomas Hughes | 10132 Willow | Chris | SERVER | |
| Darlene Buley | | T&E Friday HMS Host | Bartender | 313-640-8024 |
| Chauise Cobb | 6521 Greenview Blvd ApF 10214 Westland MI 48185 | | Cashier | (313) 513-7141 |
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|------------------|-----------------|--|----------------|--------------|
| Adrienne Deedler | | MCE | server | 313 312 2252 |
| Sara Vitale | | MCE | CASHIER | 586 419 2819 |
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