

**MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
September 29, 2011**

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 1:30 p.m. at the Ford Conference and Event Center in Dearborn:

Reneè Axt, Chairperson
Samuel Nouhan, Vice Chairperson
Suzanne Hall, Secretary
Mike Jackson
Bernard Parker
Charlie Williams
Mary Zuckerman

Also Present: See attached sign-in sheet.

II. Consent Agenda – Items for vote as a group

Consent Agenda items were approved.

Charlie Williams abstained from voting on Item B.2., Roncelli, Inc./R. B. Construction and Renee' Axt abstained from voting on Item IV.A., Occupational Health Centers of Michigan PC d/b/a Concentra Medical Centers and Midwest Medical Center.

Motion by Samuel Nouhan; Supported by Mary Zuckerman
Ayes: Axt, Hall, Jackson, Nouhan, Parker, Williams, Zuckerman
Abstained: Axt (Item IV.A.)
Williams (Item B.2.)
Nays: None
Motion approved.

A. Approval of Minutes from August 26, 2011 Special Board Meeting & FY 2012 Budget Study Session

The Wayne County Airport Authority Special Board Meeting & FY 2012 Budget Study Session minutes from August 26, 2011 were approved.

CRITICAL CAPITAL MAINTENANCE AND REPLACEMENT PROGRAM

The following items are included in the Capital Maintenance and Replacement Program; all have been competitively solicited. Contracts for which federal funding exists or is anticipated (Items A.1., B.1., B.2. and B.3.) include Disadvantaged Business Enterprise (DBE) participation that meets or exceeds the respective contract DBE goal.

A. Heating, Ventilating & Air Conditioning (HVAC)

1. Clayton Industries, Inc. (Steam Generator Maintenance at Willow Run Airport)

Resolution approving a single source exception to the competitive solicitation process and approval of a contract with **Clayton Industries, Inc.**, to provide chemical treatment, routine preventive maintenance and as-needed corrective maintenance for steam generating equipment at Willow Run Airport. The term of the contract is five (5) years commencing upon issuance of Notice of Award. The cost of the contract is not to exceed \$100,000.00 for the maximum five-year term.

[Approved Resolution No. 11 - 91]

B. Airfield

1. Roncelli, Inc./R. B. Construction - A Joint Venture (New Airfield Lighting Vault at Detroit Metropolitan Airport)

Resolution approving a contract with **Roncelli, Inc./R. B. Construction**, a joint venture, to provide construction services for replacement of the airfield lighting vault (ALV) that is currently located in the apron level of the former L. C. Smith Terminal. The term of the contract commences upon issuance of Notice to Proceed and terminates upon the Airport Authority's final payment for all required services. Notice to Proceed is anticipated to be issued in October 2011, and substantial completion of construction is anticipated in June 2012. The cost of the contract is not to exceed \$2,260,981.00. The contract was competitively solicited; contract deemed lowest responsive bid from a responsible bidder.

[Approved Resolution No. 11 - 92]

2. Rauhorn Electric, Inc. (Taxiway D Electrical Improvements at Willow Run Airport)

Resolution approving a contract with **Rauhorn Electric, Inc.**, for construction services to replace electrical wiring and edge lights on Taxiway Delta (Taxiway D) at Willow Run Airport. The term of the contract commences upon issuance of Notice to Proceed and terminates upon the Airport Authority's final payment for all required services. Notice to Proceed is anticipated to be issued in October 2011, and substantial completion of construction is anticipated in June 2012. The cost of the contract is not to exceed \$187,490.60. The contract was competitively solicited; contract only responsive bid from a responsible bidder.

[Approved Resolution No. 11 - 93]

ROUTINE MAINTENANCE AND OPERATIONS

A. County of Wayne (Fiscal Year 2012 Services for Recurring Routine Matters)

Resolution approving the procurement of certain recurring routine government, administrative and non-administrative services from the **County of Wayne**, on an as-needed basis, during Fiscal Year (FY) 2012. The total anticipated cost for these services for FY 2012 is not to exceed \$1,252,700.00.

[Approved Resolution No. 11 - 94]

B. Best Access Systems (Best Access Brand Locks, Keys and Coring System)

Resolution approving an amendment to the contract with **Best Access Systems** to add funding for key and coring equipment for all Airport Authority owned facilities at Detroit Metropolitan and Willow Run Airports. This amendment will be effective upon Board approval. The cost of the proposed amendment is not to exceed \$40,000.00; for total contract costs not to exceed \$180,000.00.

[Approved Resolution No. 11 - 95]

C. Detroit Salt Company, LLC (Bulk Road Salt - Cooperative Agreement, State of Michigan)

Resolution approving a contract with **Detroit Salt Company, LLC**, to purchase road salt for the Airport Authority through the use of a cooperative purchasing agreement with the State of Michigan, and to delegate contracting authority to the Chief Executive Officer to award and approve any vendor change and subsequent award(s) issued under the State of Michigan's umbrella contracts. The State of Michigan awarded multiple seven-year umbrella contracts (initial five-year term, with two (2) one-year renewal options) to vendors in two (2) categories, "Early Fill-up" and "Seasonal Back-up", which are divided up by distribution sites. The State requires vendors to resubmit the commodity pricing annually to ensure participants receive the benefit of price decreases which may occur. Therefore, all subsequent awards issued under the umbrella contracts are for a one-year term. Any subsequent award(s), amendments or renewal options would be exercisable by the CEO, subject to the state's extension of the contract, vendor's satisfactory performance and the availability of budgeted funds. The initial contract term is September 1, 2011 through August 31, 2012. The Airport Authority will commence using the contract upon the Board approval. The cost of the contract is not to exceed \$1,500,000.00.

[Approved Resolution No. 11 - 96]

D. Carquest Corporation (Auto Parts - Cooperative Agreement, U.S. Communities Government Purchasing Alliance)

Resolution approving a contract with **Carquest Corporation** to purchase automotive parts for the Airport Authority through the use of a cooperative purchase agreement with the U.S. Communities Government Purchasing Alliance. The initial contract term is September 1, 2011 through August 31, 2014; with three (3) one-year renewal options exercisable by the CEO, subject to U.S. Communities Government Purchasing Alliance's extension of the contract, the vendor's satisfactory performance and the availability of budgeted funds. The Airport Authority will commence using the contract upon the Board approval. The cost of the contract is not to exceed \$120,000.00.

[Approved Resolution No. 11 - 97]

FINANCIAL AND SUPPORT SERVICES

A. Occupational Health Centers of Michigan PC d/b/a Concentra Medical Centers AND Midwest Medical Center (Occupational Health Services)

Resolution approving contracts with **Occupational Health Centers of Michigan, PC d/b/a Concentra Medical Centers AND Midwest Medical Center** to provide occupational health services for the Airport Authority. The term of the contracts is a maximum of five (5) years commencing upon issuance of Notice of Award; initial three-year term, with two (2) one-year renewal options exercisable by the CEO, subject to the vendors' satisfactory performance and availability of budgeted funds. The cost of the contracts will not exceed \$125,000.00. The contracts were competitively solicited; contracts deemed most responsive proposals from responsible proposers.

[Approved Resolution No. 11 - 98]

LEASES

A. United Parcel Service Lease at Detroit Metropolitan Airport (Ground Lease Building 427; Airfreight Facility and Ramp)

Resolution approving an amendment extending the term of the lease for the first five-year renewal option for the Ground Lease and Construction Agreement of Building No. 427 with **United Parcel Service** and establishing revised rental rates for the renewal period at Detroit Metropolitan Airport. The renewal option period commences October 1, 2011 and terminates September 30, 2016, with one additional five-year renewal option exercisable by the Tenant. The total square footage is 322,880 feet; for total annual revenue of \$280,702.72 in year one of the renewal period.

[Approved Resolution No. 11 - 99]

B. General Dynamics Advanced Information Systems, Inc. (Ground Lease Agreement at Willow Run Airport)

Resolution approving a new Ground Lease Agreement with **General Dynamics Advanced Information Systems, Inc.**, at Willow Run Airport. The term of the Ground Lease Agreement commences October 1, 2011 and terminates September 30, 2012, with two (2) two-year renewal

options exercisable by the Tenant. The total square footage is 70 acres of vacant land; for annual revenue of \$14,000.00.

[Approved Resolution No. 11 - 100]

C. National Air Cargo Group, Inc. (Lease Agreement at Willow Run Airport)

Resolution approving an amendment to the Consolidated Lease Agreement with **National Air Cargo Group, Inc.**, to include additional office space at Willow Run Airport. The total square footage is 249,762 square feet, for annual revenue of \$422,375.00. The term of the lease remains unchanged.

[Approved Resolution No. 11 - 101]

III. Report from Chief Financial Officer

Tom Naughton, Executive Vice President & Chief Financial Officer, reviewed the August 2011 Management Report.

IV. Approval of Wayne County Airport Authority FY 2012 Recommended Budget

Renee' Axt thanked Tom Naughton and Turkia Mullin, Chief Executive Officer (CEO), for the long hours and hard work put in to the FY 2012 budget. Ms. Axt remarked that the Board is very conscious of the economic realities that are facing the State and the region and the FY 2012 recommended budget reflects those realities. Ms. Axt further commented that the Airport Authority has an obligation to the public and it will pursue a business model that will be sustainable and one that will make our airports more efficient and open to growth.

Turkia Mullin commented that FY 2012 is going to be tough, with the \$20 million shortfall, passenger traffic not increasing, while fixed costs remain the same. Ms. Mullin remarked that the Airport Authority's objective is to become one of the top three competitive airports nationwide. Turkia Mullin further remarked that the Airport Authority will work with the unions to right-size and reengineer departments to become more efficient and there will be safety enhancements, safety will not be compromised. The Airport Authority will focus on non-airline revenue to relieve the pressures of the decreased passenger traffic and also hopes to embark on a world class cargo facility. Ms. Mullin commented that the budget is a work in progress and the Chief Financial Officer and his staff have been working diligently to be as creative as possible to close the \$20 million gap, and passing down the budget shortfall to the airlines is not going to be an acceptable standard moving forward.

Tom Naughton reported that, as discussed at the August 26 Budget Study Session, Airport Authority senior management went back to the drawing board and identified ways to reduce the operating budget by \$20 million, without affecting security or safety of the passengers in the airport, and to remain competitive with other airports. Mr. Naughton commented that the budget reduction plan will take 12 to 16 months to fully implement the program. Tom Naughton reported the impact in FY 2012 is approximately a \$14 million reduction in operating expenses, including reduction in capital spending, some thought to financing some of the capital over a longer extended period, and the elimination of 100 positions. Mr. Naughton remarked that this is the plan, nothing is cast in stone, and the operating divisions and union leadership will be asked to work with the senior management to find ways to accomplish these savings. Tom Naughton recommended that the Board approve the FY 2012 Budgets for Detroit Metropolitan Airport, Willow Run Airport, the Westin Hotel and the Capital Improvement Plan.

Bernard Parker expressed his concern in regard to the plan to reduce the workforce by 100 people because of the debt service business decision made by the airlines and Tom Naughton and Turkia Mullin responded. Mr. Parker and Ms. Axt asked if the Airport Authority plans to bring in a third party to assist with the budget reduction plan, for an additional perspective, and Turkia Mullin responded that benchmarking will be utilized and a third party will be brought in to do an analysis.

At the request of Mary Zuckerman and Suzanne Hall, Tom Naughton, Dina Reed, Director – Financial Planning and Turkia Mullin provided additional information in regard to the terminal rental rates.

Suzanne Hall commented in regard to the plan to reduce 100 employees, that it is important to look at what kind of partnerships that are available through other operations and other communities, but does not want to see it through a privatization and outsourcing, where it is more expensive than if it is done internally. Reneè Axt concurred with Ms. Hall's comment. Tom Naughton responded providing additional information. Suzanne Hall clarified that it is important to be cost effective but also safe, secure and provide best customer service. Turkia Mullin responded that Ms. Hall's comments are duly noted and provided additional information.

Reneè Axt requested that updates on the FY 2012 budget reduction plan be provided at future Board meetings.

Bernard Parker asked where in the FY 2012 budget is economic development addressed, since at the August 26 Budget Study Session the Airport was mentioned as a catalyst for economic development. Turkia Mullin and Tom Naughton responded providing additional information. Bernard Parker

commented that he is opposed to eliminating free luggage carts. Mr. Parker also requested that the Airport Authority look into providing free Wi-Fi service, as a customer friendly gesture. Reneè Axt requested that an update on both of Mr. Parker's requests be provided at a future Board meeting. Suzanne Hall concurred with Bernard Parker's requests.

Motion by Samuel Nouhan; Supported by Mary Zuckerman

Ayes: Axt, Hall, Jackson, Nouhan, Williams, Zuckerman

Nay: Parker

Motion approved.

[Approved Resolution No. 11 - 102]

Reneè Axt invited Marcus Kemper, Regional Director – Delta Air Lines, to comment regarding the budget process. Mr. Kemper commented that he recognizes the difficult and serious decision by the Board in regard to the budget and expressed Delta Air Lines' appreciation for their understanding of the current state of the airline industry. Marcus Kemper remarked that the willingness to look at processes and procedures and trying to find efficiencies is something that Delta and other airlines have been going through the past several years and they are well aware of the difficulty and impacts of these decisions. Mr. Kemper further remarked that the action taken by the Board today helps Delta Air Lines evaluate the aspects of service and the ability to maintain cost control and reduced costs help maintain existing service.

At the request of Turkia Mullin, Marcus Kemper provided additional information in regard to the comment made in the materials Delta provided to the Airport Authority stating that Detroit Metropolitan Airport is the most expensive hub to operate in.

V. New Business – Action Items

A. Short-Term Parking Contracts (Delegation of Contracting Authority to the Chief Executive Officer)

Resolution **delegating contracting authority to the CEO to approve and execute contracts for short-term parking** with volume discounts to increase parking revenue, which is used to keep airline rates and charges competitive at Detroit Metropolitan Airport. This delegation of contracting authority to the CEO is authorized for agreements that do not exceed sixty (60) days and are entered into between October 1, 2011 through September 30, 2012.

Turkia Mullin commented that this is an example of recognizing an opportunity that does not exist today and provided additional information.

Motion by Charlie Williams; Supported by Samuel Nouhan
Motion unanimously approved.
[Approved Resolution No. 11 - 103]

B. Shuttle and Related Services

1. Great Lakes Transportation Shuttle, LLC (Shuttle and Transportation Management Services Agreement at Detroit Metropolitan Airport)

Resolution to extend the term and modify the scope of the shuttle and transportation management services agreement for Detroit Metropolitan Airport with **Great Lakes Transportation Shuttle, LLC**. Under the amendment, the Contractor will procure new shuttle vehicles, as well as additional passenger assistance equipment, and will no longer provide fuel for operation of the vehicles. The amended contract term will be effective October 1, 2011, with a requirement that the Contractor commence using the required new vehicles no later than October 1, 2012. The contract term will terminate five years from the date when the new vehicles are first used to provide the shuttle services. The Airport Authority will have sole discretion to exercise two (2) additional one-year renewal options. The Contractor will be paid an annual management fee that will not exceed \$6,060,000 during the maximum amended contract term, for total contract management fees to not exceed \$12,057,488. The Contractor will also be reimbursed certain operating expenses in accordance with an annual operating budget that is approved by the Airport Authority.

Matt McGowan, Director of Landside Service, provided additional background information regarding the shuttle services contract and responded to the Board's questions.

Suzanne Hall recommended that Airport Authority staff try to achieve more than the 14% Disadvantage Business Enterprise (DBE) commitment for this contract.

Motion by Suzanne Hall; Supported by Bernard Parker
Motion unanimously approved.
[Approved Resolution No. 11 - 104]

2. RKA Petroleum Co., Inc. (Bulk Fuel Cooperative Contract with the State of Michigan)

Resolution approving an amendment to the contract with **RKA Petroleum Co., Inc.**, to add funds for the purchase of gasoline and

diesel fuel through a cooperative purchasing agreement with the State of Michigan for public and employee shuttle services at Detroit Metropolitan Airport. By utilizing this cooperative contract that was competitively solicited by the State of Michigan, the Airport Authority can directly procure gasoline and diesel fuel needed for shuttle vehicles at prices lower than those offered by the shuttle services provider, resulting in overall average savings to the Airport Authority of \$0.60 per gallon. This amendment will be effective upon Board approval. The contract term remains unchanged. The cost of the proposed amendment is not to exceed \$3,724,516.00; for total contract costs not to exceed \$8,724,516.00.

Motion by Mary Zuckerman; Supported by Mike Jackson
Motion unanimously approved.

[Approved Resolution No. 11 - 105]

3. Amerigas Partners, LP (Propane for Shuttle Services)

Resolution approving a special exception to the competitive solicitation process and approving a contract with **Amerigas Partners, LP**, to purchase propane fuel for public and employee shuttles at Detroit Metropolitan Airport. Under the proposed contract, the Airport Authority can purchase propane fuel at prices lower than those offered by the shuttle services provider. Staff has conducted a cost analysis of propane prices offered by three companies, including Amerigas Partners, which currently has a competitively solicited cooperative contract with the State of Michigan. Amerigas Partners offered the Airport Authority the most competitive prices, which are lower than pricing available under the State of Michigan cooperative contract. Anticipated commencement date is November 1, 2011. The term of the contract is five (5) years commencing upon issuance of Notice of Award. The cost of the contract is not to exceed \$1,000,000.00.

Turkia Mullin provided additional information on this contract.

Samuel Nouhan commented that this is a good example of the Airport Authority using its market leverage to secure better pricing than the pricing available under the State of Michigan cooperative contract and how the administration is attempting to reorientate itself at reexamining contracts while lowering costs at the same time. Mr. Nouhan further remarked that propane costs related to the shuttle service contract are significantly reduced and this was done through the fine initiative of the new CEO, Turkia Mullin, and Tom Naughton.

Motion by Mike Jackson; Supported by Charlie Williams
Motion unanimously approved.
[Approved Resolution No. 11 - 106]

C. M-B Companies, Inc. (MB5 Snow Removal Demonstration Unit for Willow Run Airport)

Resolution approving a special exception to the competitive solicitation process and to approve a contract with **M-B Companies, Inc.**, to purchase one (1) high speed multi-function MB5 snow removal "demonstration" unit for Willow Run Airport. The MB5 will replace aged equipment and will be used to expedite snow removal at Willow Run Airport, as well as reduce staff overtime costs. The piece of equipment was recently used by the manufacturer for very limited demonstrations, and thus was offered to the Airport Authority at a 15% (\$97,239.00) discount. The manufacturer will also extend the normal one-year warranty by an additional year. To verify the competitiveness of the offered price, staff obtained five quotes from major manufacturers of new and used comparable snow removal equipment. The quotes ranged from \$590,000.00 to \$850,000.00. The equipment is available for immediate delivery and use for the upcoming snow season. The cost of the one-time procurement is \$551,022.00.

Mark DeBeau, Vice President – Public Safety, provided additional information and responded to the Board's questions. At the request of Charlie Williams, Mr. DeBeau agreed to include, in future meeting materials for the Board, how many other companies provide the equipment when requesting a special exception to the competitive process.

Motion by Mike Jackson; Supported by Mary Zuckerman
Motion unanimously approved.
[Approved Resolution No. 11 - 107]

D. RACER Properties LLC (Agreement for the Exchange of Real Property at Willow Run Airport)

Resolution **delegating contracting authority to the Chief Executive Officer for the exchange of real property at Willow Run Airport with RACER Properties LLC**, which acquired the General Motors (GM) Willow Run Powertrain Plant for disposal purposes in the GM bankruptcy. The proposed real property exchange will enable the Airport Authority to obtain property necessary to maximize the usefulness of Runway 9/27 at Willow Run Airport, in furtherance of increased revenues for the Airport Authority and development of the Detroit Region Aerotropolis.

Suzanne Hall asked what process is in place to ensure that it is an equitable exchange and Emily Neuberger, Senior Vice President and General Counsel, responded.

Motion by Samuel Nouhan; Supported by Mary Zuckerman

Motion unanimously approved.

[Approved Resolution No. 11 - 108]

E. Minimum Standards for Commercial Aeronautical Activities at Detroit Metropolitan Airport

Resolution approving **Minimum Standards for Commercial Aeronautical Services at Detroit Metropolitan Airport and a form of Non-Exclusive License to conduct Commercial Aeronautical Aviation Support Services, and delegating authority to the CEO to execute the Non-Exclusive Licenses** with commercial aeronautical service providers. The adoption of Minimum Standards is encouraged by the FAA, and consistent with airport "best practices".

Emily Neuberger responded to the Board's questions and provided additional information. Ms. Neuberger clarified that these Minimum Standards apply only for Detroit Metropolitan Airport, and staff are now undertaking the same process for preparing Minimum Standards at Willow Run Airport.

Motion by Suzanne Hall; Supported by Charlie Williams

Motion unanimously approved.

[Approved Resolution No. 11 - 109]

F. Angelo Iafate Construction Co. (Improvements to Airfield Service Road West of Taxiway M and Runway 3L/21R at Detroit Metropolitan Airport)

Resolution approving a contract with **Angelo Iafate Construction Co.** to provide construction services for improvements to the airfield service road west of Runway 3L/21R and Taxiway M at Detroit Metropolitan Airport. The term of the contract commences upon issuance of Notice to Proceed and terminates upon the Airport Authority's final payment for all required services. Notice to Proceed is anticipated to be issued in April 2012, and substantial completion of construction is anticipated in July 2012. The cost of the contract is not to exceed \$1,758,917.00. The contract was competitively solicited; contract deemed lowest responsive bid from a responsible bidder.

At the request of Bernard Parker, Genelle Allen confirmed Angelo Iafate Construction Co. entered into a settlement agreement with the federal

government with respect to DBE regulatory compliance and also with the Airport Authority and the company has fulfilled their obligations under both agreements and monitoring activities have also been enhanced to ensure they are complying with their commitment. Ms. Allen responded to the Board's questions.

Motion by Samuel Nouhan; Supported by Mike Jackson
Motion unanimously approved.

[Approved Resolution No. 11 - 110]

G. The Danielson Group, P.C. (Legal Services)

Resolution approving an amendment to the contract with **The Danielson Group, P.C.**, to provide additional funding for representation of the Airport Authority in Act 312 binding arbitration proceedings with the Airport Authority's Supervisory and Non-Supervisory Public Safety bargaining units. The proposed amendment will be effective upon Board approval. The cost of the proposed amendment is not to exceed \$30,000.00; for total contract costs not to exceed \$380,000.00.

Bernard Parker commented that \$380,000.00 seems like an excessive amount of money and asked why the Airport Authority does not have on staff someone that is skilled in that area. Gale LaRoche, Vice President of Human Resources, responded and provided additional information. Samuel Nouhan commented that 312 counsel is much like bond counsel and is a highly specialized area and he believes it is more efficient to contract out for 312 counsel.

Suzanne Hall commented that she does not like how contracts, such as this, get amended several times, and hopes when future contracts are looked at and the cost is determined that it sticks. Renee Axt concurred with Ms. Hall's comment. Turkia Mullin responded that the extension of contracts will be avoided and the Airport Authority will take it very seriously when competitively bidding contracts.

Motion by Mary Zuckerman; Supported by Charlie Williams
Motion unanimously approved.

[Approved Resolution No. 11 - 111]

H. Audit Committee Report – September 20, 2011 Audit Committee Meeting – Samuel Nouhan, Chairperson

Samuel Nouhan provided a summary of the September 20, 2011 Audit Committee meeting. Charlie Williams motioned to accept the September 20, 2011 Audit Committee Report.

Motion by Charlie Williams; Supported by Suzanne Hall
Motion unanimously approved.
[Approved Resolution No. 11 – 112]

VI. Information Items

A. Ethics Committee Report – September 8, 2011 Ethics Committee Meeting – Bernard Parker, Chairperson

Bernard Parker provided a summary of the September 8, 2011 Ethics Committee meeting.

B. Report from Chief Executive Officer (CEO)

- 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J**
- 2. Small Business Enterprise (SBE) Program Participation – Monthly Report**

Bernard Parker requested that Airport Authority staff provide a presentation on the SBE Program and what it has accomplished over the last two years and would also like recommendations on how it can be improved upon. Ms. Axt remarked that Bernard Parker mentioned the request for a presentation on the SBE Program a couple times and they would like a presentation at the next Board meeting.

VII. Chairperson's Comments

Reneè Axt thanked the Board members for their time and commitment assisting the staff with the budget process over the last several months. Turkia Mullin commented that she too wants to thank the Board and the staff, and that it was a collaborative effort.

VIII. Public Comment

Chairperson Reneè Axt opened the floor for Public Comment at 3:15 p.m.:

1. Maureen Pickar, from Midfield Concessions Enterprises, informed the Board that her company has an organizing agreement with Unite Here Labor Union and they will keep the Board updated.

2. Lou Weeks, from Unite Here, announced that he is an organizer with the Union.

Public Comment was closed at 3:16 p.m.

IX. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, November 16, 2011. Location is to be determined.

X. Adjourn

Meeting was adjourned at 3:17 p.m.

Motion by Mike Jackson; Supported by Mary Zuckerman
Motion unanimously approved.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: Thursday, September 29, 2011 - 1:30 p.m.

Place of Meeting: Ford Conference & Event Center, Dearborn

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kristy Emmer		WCAA	Auth. Aff Mgr	247-2223
Joni Meloni		WCAA	Auth. Aff Mgr	247-7370
Andrea Valentini		WCAA	prelegal	247-7105
MARC KEMPER		DELTA	REGIONAL DIRECTOR	612-266-5103
TOM MCCARTHY		WCAA	DEP. DIRECTOR	734 247 4923
Ken Szymanski		WCAA	Dep. Director AIRFIELD	(734) 942-3745
Dina Reed		WCAA	DIR, FP&A	(734) 955-5104
Myrna Hendry		WCAA	VA CGA ASD	7-7280
Gary Reiff		Peoples Transit	VP	734 277-3260
SCOTT WINTNER		WCAA	MGR.	734-955-3745

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
FRAN WOOD		TRAVELERS AID	DIR VOLUNTEERS	(313)414-6456
Art P...		GLT	Sr VP/Gen	734 946 1718
Gayle P...		Security	Sup.	734 942 5304
Susan Pernicani		WCAA Airfield ops	Specialist	734-942-3685
Janet Paxton	WCAA	Sec	Sec Dir	7349423747
DENNIS MARTINI	WCAA	WCAA	Asst Gen Counsel	—
M. DEBENE	WCAA	WCAA	V.P. P.S.	734.942.3609
JOE GALEA	WCAA	WCAA	DM3 Willow	734 485-6672
FRANK MORELLI	47003 Chasfer Dearborn Midwest WAA. 48126	Midwest Medical		313-827-0346
Lee Lancaster		MFS	VP GM	734-403-2309

ATTENDANCE RECORD

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Matt McGraw	WCAA	WCAA	Director	—
PAT FRAME	Wilson Run	RS&H	Sp. ENGINEER	734 484 0962
Barb Farrah		GLSI		517 484 6216
CHRIS KAMISA	WCAA	WCAA	SFTY MGR	734-942-5338
Lizy Stapanian	WCAA	WCAA	Director	7349423749
Connie Slack	WCAA	WCAA	Treasury Manager	734-247-7909
Heather Day	WCAA	WCAA	Emp Serv Director	734-247-7902
MAT ORZECH	WCAA	WCAA	DM.# MAINT.	734-506-9539
Paul Redder	WCAA	WCAA		
MICHAEL CONWAY	WCAA	WCAA	COMMUNICATIONS	7349423558

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Mike Bangs		AFSCME Local 1862	Vice Pres.	
Rhonda Kralerman		CONCESSIONS MI	GM	734 955 8665
Van... ..				
Margo Jassari		WCAA	Controller	734-247-6705
Mark Zinkovich		WCAA	Financial Analyst	734-247-7460
PETER KATZDANAY		WCAA	Bus. Div. CO-ORD	734-247-7028
BOB NELESEN		VKS	Proj MGR	248-417-3837
WAYNE SIELOFF		WCAA	PLANNING	734-247-7371
PATRICK MURPHY		MSOWESI MEDICAL CENTER	ALT EXECUTIVE	313 920-6785
Laury Krem		Siemens Inc	Alt Exec	(734) 562 6457

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Mike Evans	WCAA	WCAA	Deputy Chief	734 942 3736
DAN REY	DREY@MGTRECHRS.COM	GREAT LAKE TRAMS	CEO	734-946-1718
Corey Noble		1862	STEWARD	248 231-3498
Stephen Nelson		1862		734 624 6029
Sean Brosna	WCAA		ARMY	
Craig Cornell	WCAA		ARFF Chief	
Amela Grace	wcaa	wcaa		
T. Lasswell	WCAA	WCAA	Dept. Manager	734.247.7159
David Williams	WCAA	WCAA	Police Deputy Chief	734 942 8366
Andrea Valentini	WCAA	WCAA	Paralegal	247-7105 734- 942

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Istakur Rahman	WCAA	WCAA	VP - Internal Audit	7-7365
Sherrita Callaway	WCAA	WCAA	Sr. Sol Mg	77283
Donna Colley-Andrews	WCAA	WCAA	Proc Dir	77900
Phil Agee	Southfield, MI URS Corp	URS Corp	Sr. Mg	813-380-6610
Rob Giacopetti	WCAA	FPA	FIN ADVIS	73685
Christine Miller	WCAA	Purchasing	DM	77288
Kelly Fitzgerald	WCAA	Fac Mgnt	Dep. Dir.	77276
Rosahl Walker	WCAA-HR	WCAA	Director - HR	247-7111
PETER GARGIULO	WCAA	WCAA	Director	755-5705
Gary Rötter	WCAA	Local 2926		7342473688

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: Thursday, September 29, 2011 - 1:30 p.m.

Place of Meeting: Ford Conference & Event Center, Dearborn

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kimberly Jacks		WCAA	FNC MGR	734 955-8875
Michelle Kames		DMPOA/Por m	President	313-671-5361
Ali DiB		WCAA	Dir. F&I	734 942 3676
MIKE HOFFNER		WCAA		517 404 6724
Hale Kelleher	WCAA	WCAA	VP HR	734 942 3728
G. RAMANUJAM		SOMAT ENGINEERING	PRESIDENT	313-887-7102
DIANE PEHRICE		UNITE HERE	POL DIR	313-980-0890
BRAD MAULEY		LOCAL 101	VICE President	734-658-8531
Shen Gabor-Mark				734-247-2752
Stephanie Long		WCAA	Department Ex.	248 990-6084

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Michael Cooper	Airport	WCAA		734 955 8777
MATT HELMS	615 W. LAFAYETTE Detroit	Detroit Free Press	reporter	313 222-1450
Regina H. Boone	615 W Lafayette Detroit	Detroit Free Press	photographer	313-222-6474
Michael Fumar	614 Southcrest Tr.	WCAA	strategy, Mgmt	313-575-0088
Emily Neuberger	Airport	WCAA	Sec VP - Gen'l Coun	3-3825
Marylou Pesa	Airport	WCAA	VP - Assoc Gen'l Coun	3-3557
Karen Pundere	Airport	WCAA	Exec Sec	7-7103
Genevieve Allen	Airport	WCAA	Exec VP	3-3563
Bob Koller	38777 Six Mile Rd	CBS Engineers	Managing Engineer	734-953-2571
Clairine Kern	WCAA	WCAA	Mgr. S.A	734 955 5627

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
PAUL McODAS		UNITE HERE ^{Local 14}	Union Representative	313-254-6781
Lon Weelis		UNITE HERE	Union organizer	312-498-2543
Leo Calabrese		UNITE HERE	union	734-775-3773
John [unclear]				
Bruce Rasher		RACER Trust	Redevelopment Manager	269)274-4480
CHAD NEWTON		3317	2 nd VP	734 699 6999
John Raymond		Roncetti	Director	610-217-5658
Harley Brown		GI		313 806-7022
Thomas Stewart		UNITE HERE	Union Rep	313-980-8972

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David Dimaria	WCAAR	WCAAR Willow		
Dorothy Hawkins	300 River Place Ste. 2700 Detroit 48207	United Home Local 24	Union Rep.	(313) 254-8483