

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**September 18, 2019**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:05 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Nabih Ayad, Chairperson  
Marvin Beatty, Secretary  
Abdul Haidous  
Ronald Hall  
Mark Ouimet  
Athina Papas

Excused: Dr. Curtis Ivery-Vice Chairperson

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Abdul Haidous

Ayes: Ayad, Beatty, Haidous, Hall, Ouimet, Papas

Nays: None

Motion approved.

A. Approval of Minutes from August 21, 2019 Board Meeting

B. Resolution No. 19-109 approving Contract No. 1900355 with the County of Wayne (Amendment to Fiscal Year 2020 Services for Recurring Routine Matters)

C. Resolution No. 19-110 approving Contract No. 1900389 with M-B Companies, Inc. (Snow Plow Truck)

D. Resolution No. 19-111 approving Contract No. 1900273 (Amendment 3) with Tyco Fire and Security (US) Management dba Johnson Controls Fire Protection LP (Equipment and Maintenance for Electronic Security System)

- E. Resolution No. 19-112 approving Contract No. 1900380 with Caston-Frost Consulting, Inc. (Procurement Consulting Services Agreement)
- F. Resolution No. 19-113 approving Contract No. 1900390 with MPM Painting, LLC (Painting of Building 528, Pump House, and Water Tanks)
- G. Resolution No. 19-114 approving Contract No. 1900382 with Passur Aerospace, Inc. (Data Services and Software Systems)
- H. Resolution No. 19-115 approving Contract No. 1900393 with EnergyCAP, Inc. (Energy Management Software)
- I. Resolution No. 19-116 approving Contract No. 1900364 with Blast Deflectors, Inc. (Ground Run-Up Management System)
- J. Resolution No. 19-117 approving Contract No. 1900379 with Beier Howlett, P.C. (Independent Ethics Counsel)
- K. Resolution No. 19-118 approving Contract No. S08-251A (Amendment 3) with United States Government / General Services Administration (Lease of Terminal Space – North Terminal)
- L. Resolution No. 19-119 approving Contract No. 1900377 with Integrated Deicing Services, LLC (Lease of Building 538A and Non-Exclusive License)

### **III. New Business**

- A. Resolution No. 19-120 approving Contract No. 1900392 with Dan's Excavating, Inc. (New Watermain and Sanitary Sewer Services)

Motion by Marvin Beatty; Supported by Ronald Hall  
Ayes: Ayad, Beatty, Haidous, Hall, Ouimet, Papas  
Nays: None  
Motion approved.

- B. Resolution No. 19-121 approving Control No. 1900391 for the delegation to the Chief Executive Officer to negotiate, approve and execute agreements with the pre-qualified list of Legal Service Providers

Motion by Mark Ouimet; Supported by Abdul Haidous  
Ayes: Ayad, Beatty, Haidous, Hall, Ouimet, Papas  
Nays: None  
Motion approved.

- C. Resolution No. 19-122 approving Contract No. 1900384 with P.I.E. Management, LLC, Contract No. 1900385 with Strategic Operations Solutions, LLC dba SOSWorks, Contract No. 1900386 with G-TECH Services, Inc., Contract No. 1900387 with HR Staffing Team LLC dba Entech Staffing Solutions, and Contract No. 1900388 with Premier Staff Services, Inc. (Temporary Staffing and Project Services)

Motion by Abdul Haidous; Supported by Marvin Beatty  
Ayes: Ayad, Beatty, Haidous, Hall, Ouimet, Papas  
Nays: None  
Motion approved.

#### **IV. Information Items**

- A. Audit Committee Report from August 21, 2019 Audit Committee Meeting, Marvin Beatty, Chairperson
- B. Chief Financial Officer Report, Amber Hunt
- C. Report from Chief Executive Officer (CEO), Chad Newton
  - 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1
  - 2. Jacobsen/Daniels Associates, DBE/SBE program graduates
  - 3. Rose Award Recipient, Jim O’Keefe

#### **V. Public Comment**

Nabih Ayad opened the floor for Public Comment at 2:39 p.m.

No public comments received.

#### **VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, October 16, 2019 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242**

#### **VII. Adjourn**

Motion to adjourn by Abdul Haidous; Supported by Mark Ouimet  
Meeting was adjourned at 2:40 p.m.

WAYNE COUNTY AIRPORT AUTHORITY CONTRACT CONTROL SCHEDULE  
 CONTRACTS APPROVED AND EXECUTED BY THE CEO  
 AUGUST 2019

**NEW EXPENSE CONTRACTS**

Contractor Name & Contract Number	Scope of Procurement	Contract Amount	Term	Procurement Method
Berger Chevrolet, Inc. 1900359	To purchase of one (1) Chevy Bolt electric vehicle.	Not to Exceed \$38,000.00	One-Time Purchase	Cooperative Purchase Arrangement (Mi-Deal #071B7700177)
Team Eagle, Inc. 1900308	To purchase two (2) Raiko T-15 Icebreaker ice removal tools complete with hitching integration.	Not to Exceed \$70,000.00	One-Time Purchase	Cooperative Purchase Arrangement (Sourcewell #030619-TEA)
Trend Millwork (aka Trend Carpentry) (WCAA Certified SBE) 1900363	To design and build a mobile kiosk to be used by Airport Ambassador volunteers at the North Terminal Ground Transportation Center.	Not to Exceed \$25,000.00	7/1/19 - 6/30/22	Small Purchase Exception
Graves & Mallett Art Solutions LP (WCAA Certified SBE) 1900367	To provide art consulting services required for the design and implementation of 'Art in the Airport' program for the Airport Authority.	Not to Exceed \$100,000.00	8/15/19 08/14/21, with two (2) one year renewal options	RFP

**AMENDED EXPENSE CONTRACTS**

Contractor Name & Contract Number	Scope of Procurement	Contract Initial Award	Amended Amount	Term	Procurement Method
Bader & Sons Company 1700116	Additional funds needed to allow Fleet Services at Detroit Metro to utilize this contract initially awarded to Willow Run Airport.	Not to Exceed \$30,000.00	\$30,000.00 (Total Contract Amount including this Amendment is \$60,000.00)	1/20/17 - 1/19/20	Amendment (SFQ)

## ATTENDANCE RECORD

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Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Tom Kalbfleisch	Tom.Kalbfleisch@wcaa.us	WCAA	CMT	
Dan Jones	daniel.jones@wcaa.us	"	"	
John Philbrook	john.philbrook@wcaa.us	"	Director, Power Systems	
Bryant Hoff		"	CDO	
John Stevens		WCAA	VP Administration	
Malinda Westbrook		WCAA		
C. Steffani		WCAA	CIS	
Paul Strack	PAUL.STRACK@WOODPORT.COM	WOODPORT	ASSOCIATE	216-702-4206

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Jelly Ferencz		WCAA	Deputy Director	7-7910
Lisa Gass		WCAA	Media	
Bryan Wagener		"	Environmental	7-3686
Angela Dominey		WCAA	Term Ops	x77217
Mick O'Brien		WCAA	Dir - PDC	7-7917
Erica Donerson		WCAA	VP	7-2792
Michael Jackson		WCAA	AGC	
June Lee		"	CA	
Christine Lindenmuth		WCAA	Concessions	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
HARVEEN KAUR	harveen@skuniversal.com	SK Universal	OFFICER	(734) 688-6771
John Reed	john.reed@westi.com	Westin	GM	734-620-8289
Aaron Ajets	aaajets@cscos.com	COS ENGINEERS	Managing Engineer	734 776 3578
DAVID DANIELS	DAVID.DANIELS@JACOBS.COM	JACOBS	CD	734 961 3200
David Werner	DAVID.WERNER@delta.com	Delta	Director	
Nicole Martin		WCAA	Procurement	734 277 9000
Heidi Co-Hughes	hhughes@unitehere.org	F&B/Retail workers	UNITE HERE! Director	313-259-8497
Therese Lasswell	therese.lasswell@wcaa.us	WCAA	Director-RE	313 605 9399
Christine Chyka	Christine.Chyka@wcaa.us	WCAA	Admin	

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
BRIAN POLLACK	Brian.Pollack@WCAA.us	WCAA	DD FP+A	
PHIL MCGUIRE	JAMES.MCGUIRE@MBAKERINTL.COM	MICHAEL BAKER INTERNATIONAL	PROJECT MANAGER	
BRAD JACOBSON	brad.jacobson@jacobsonbirds.com	JTD	OWNER	
JIM O'KEEFE <small>RENVATE</small>	JOKEEFE002@MI.RR.COM	VOLUNTEERS	—	
RON MORAN	RMORAN@GHAFARI.COM	GHAFARI		
JOE GALEA	Jgalea@WCAA.us	WCAA	DMIV	
WANDA LACEY		WCAA	VP HR	
LANCE WANAMAKER	lwanamaker@mbakerintl.com	Michael Baker INTL	Project Manager	

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D. McBroom		AECOM	Consultant	313 806 6681
Dorothy Hawkins		White Heron Local 24	Organizer	
Nancy Needs		LOCAL 24		
Terrence Hicks		Metro Strategies	Consultant	
Jon Zagorski		SOMAT		
Sherry A. St.		SOMAT		
Randy		TRER	Geo	
Lou Ballard		Ballard Assoc	TRRS	313-3995627

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