

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
October 20, 2021

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. via Zoom, Stream Text by URL link and in person attendance at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Detroit, MI 48242:

Present (All Board members participating remotely, locations listed below):

Marvin Beatty, Chairperson	Detroit, MI
Abdul Haidous, Vice Chairperson (Chaired the meeting)	
Athina Papas, Secretary	
Michael Ajami	Dearborn Heights, MI
Dennis Archer, Jr.	Detroit, MI
Dr. Curtis Ivery	Detroit, MI
Mark Ouimet	

II. Consent Agenda – Items for vote as a group

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Athina Papas

Roll call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- A. Approval of Minutes from the September 15, 2021 Board Meeting
- B. Resolution No. 21-88 approving Contract No. 2100185 with PASSUR Aerospace, Inc. (Predictive Analytics Services and Software Systems)
- C. Resolution No. 21-89 approving Contract No. 2100179 with Aerogreen Solutions, LLC; Contract No. 2100180 with Evergreen Solutions Corp.; and Contract No. 2100181 with Chemtek, Inc. (Runway Rubber Removal)
- D. Resolution No. 21-90 approving Contract No. 1700265 (Amendment 1) with Home Depot, Inc. (Supplies for Maintenance, Repair, and Operations)

- E. Resolution No. 21-91 approving Contract No. 1800054 (Amendment 2) with Experis US, PLLC and Contract No. 1800051 Amendment 2) with Resources Connection LLC dba Resources Global Professionals (Internal Audit Services)
- F. Resolution No. 21-92 approving Control No. 2100167 for the delegation of authority to the CEO for the approval of contract extensions and routines modifications of cooperative purchase arrangements
- G. Resolution No. 21-93 approving Control No. 2100173 for the delegation of authority to the CEO for the approval of federal, state and local grant agreements for Detroit Metropolitan and Willow Run Airports
- H. Resolution No. 21-94 approving Control No. 2100169 for the delegation of authority to the CEO for the approval of DTE gas and DTE electric agreements
- I. Resolution No. 21-95 approving Control No. 2100192 for the delegation of authority to the CEO for the approval of the Reimbursable Agreement with Spirit Airlines, Inc.
- J. Resolution No. 21-96 approving Control No. 2100199 for the delegation of authority to the CEO for the approval of contracts and contract amendments relating to the renaming of the North Terminal to the Warren Cleage Evans Terminal
- K. Resolution No. 21-97 approving Control No. 2100189 for the approval of concession program amendments for in-terminal concessionaires due to the COVID-19 pandemic
- L. Resolution No. 21-98 approving Contract No. S11-095A (Amendment 1) with Corliss Stone-Littles, LLC (Branded Specialty Retail Concession Agreement in the McNamara Terminal-Concourse A)
- M. Resolution No. 21-99 approving Contract No. 2100139 with United Parcel Service, Inc. (New Lease Agreement for Cargo Building 427 at DTW)
- N. Resolution No. 21-100 approving Contract No. 2100198 with the County of Wayne (FY 2021 and 2022 Anticipated Wayne County Charges for Business Diversity)
- O. Resolution No. 21-101 approving Contract No. 2100115 (Amendment 1) with AvFlight Willow Run Corporation (Amendment to the Reimbursable Agreement at Willow Run Airport)
- P. Resolution No. 21-102 approving the CEO Performance and Evaluation Form.

III. New Business

- A. Resolution No. 21-103 approving Contract No. 2100172 with Metro Energy, LLC (Preventative, Corrective Maintenance Services for North Powerhouse Backup Generator)

Motion by Mark Ouimet; Supported by Dr. Curtis Ivery

Roll call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- B. Resolution No. 21-104 approving Control No. 2100184 for the Wayne County Airport Authority's Maximum Costs for Employees' Medical Benefits for Medical Benefit Plan Year January 1 – December 31, 2022 (Public Act 152)

Motion by Dennis Archer; Supported by Marvin Beatty

Roll call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

IV. Information Items

- A. American Association of Airport Executives (AAAE), Todd Hauptli, President and CEO
- B. Audit Committee Meeting Report from the September 15, 2021 Audit Committee Meeting, Abdul Haidous
- C. Communications and External Affairs Presentation, Erica Donerson, Vice President
- D. Coronavirus Response and Relief Supplemental Appropriations Act (CRSSA), Concessions Relief Program, Amber Hunt, Chief Financial Officer
- E. Monthly Financial Update and Preliminary 2022 Budget and 5-year Capital Improvement Plan, Amber Hunt, Chief Financial Officer
- F. Report from Chief Executive Officer (CEO), Chad Newton
 - 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

V. Public Comment

No public comments were received.

VI. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, December 1, 2021 at 2:00 p.m.

VII. Adjourn

Motion to adjourn by Marvin Beatty, Supported by Athina Papas
Meeting was adjourned at 3:45 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Board Meeting

Date/Time: October 20, 2021 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI

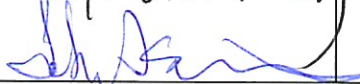
NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
JOEL STONCHAL	JOEL.STONCHAL@WCAA.US	WCAA TS	DD	248-318-8578
JAMES J. MONTGOMERY	JAMES.MONTGOMERY@WCAA.US	WCAA	VP - ops/mx	
Fran Wood	Fran.Wood@wcaa.us	WCAA	CX Prog. Mgr	5-3280
Bobbie Griggs	bobbie.griggs@wcaa.us	WCAA	Programs Admin	247-2739
John Farnett	john.farnett@wcaa.us	WCAA	Comm. Mgr	269 873 9279
MATT URSI	matthew.ursi@wcaa.us	WCAA	Comm. mgr	419 - 253 - 3925
MALINDA WESTBROOK		WCAA		
Bryan Birch	Bryan.Birch@wcaa.us	WCAA	Police Commander	734 442 5368
Raynard Jones	raynard.jones@wcaa.us	WCAA	Assistant GC	313-409-2777

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NAME	EMAIL ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
NICOLE MARTIN		WCAA	DP - PROC.	734 247 7968
Erica Donerson		WCAA	VP, Comms & EA	734-247-2792
Marques Thomey		WCAA	Dir, BDRE	734-247-7274
BRIAN POLLACK		WCAA	DD FPA	734 730 8738
Brian McHingly		Delta Air Lines	GM - CRE	612 308 2454
Paul Smith		WCAA	Dep Director	734-955-3581
Christine Lopez		Wcaa	Dir. Concessions	23663
Cynda Kacy		WCAA	VP HR	7-2222
		WCAA	VP IT	868419556